

Summary of Minutes  
Special Board Meeting  
August 1, 2013

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**President, John R. Quinn** called the meeting to order at 5:48 PM.

**Superintendent Dr. Bernard S. Prevuznak** led the Pledge of Allegiance to the Flag.

**Board Secretary Leonard B. Przywara** called the roll.

9 MEMBERS PRESENT: Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

President Quinn stated:

- The chair wishes to announce that the Board held an Executive Session prior to the Special Board Meeting of August 1, 2013.
- THE SUBJECTS DISCUSSED IN EXECUTIVE SESSION RELATED SOLELY TO MATTERS OF EMPLOYEE RELATIONS, LABOR NEGOTIATIONS, AND/OR THREATENED OR ACTUAL LITIGATION.

**Communication from Superintendent**

Dr. Prevuznak, Interim Superintendent informed the Board that the majority of the interviews were completed regarding professional vacancies. Dr. Prevuznak stated that the interviewing committee is comprised of what the Hiring Policy dictates and expressed his gratitude to all who served on the interviewing committees.

There were no **Communications from Citizens**

**CURRICULUM COMMITTEE REPORT**

**Mr. Latinski presented the following report and recommendations for the Board's approval:**

1. That approval be given to enter into a Services Agreement with Step By Step Learning, LLC, with offices in Whitehall, Lehigh County, PA to provide a Response to Intervention professional development model that requires that this District's teachers and Administrators participate. A complete copy of the agreement, with an addendum thereto (Exhibit "A") is on file in the Office of the Board Secretary and incorporated into this Resolution with full force and effect as if same had been pronounced in its entirety herein.

**Mr. Latinski moved, seconded by Mr. Galella,** to adopt the report. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Latinski, Susek, Toole, Walker, Quinn

**1 Nay:** Katsock

**ATHLETIC COMMITTEE REPORT**

**Mr. Galella presented the following report and recommendations for the Board's approval:**

1. That the Sports Medicine Service Agreement with Geisinger Wyoming Valley Medical Center, Wilkes-Barre, PA and Geisinger Medical Center, Danville, PA be renewed for a three (3) year term beginning August 1, 2013, in accordance with the terms and conditions of said agreement.

**Mr. Galella moved, seconded by Mr. Latinski,** to adopt the report. The vote was as follows:

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**CONTRACTED SERVICES COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

1. That having inspected the RFP's opened on July 10, 2013 that the award is made to the following bidders for:

G.A.R. Synthetic Turf Removal and Replacement

BASE PRICE PROPOSAL (in-filled system) as specified:

**AstroTurf LLC - AstroTurf Game Day Grass 3D60Xtreme \$126,140.00 (AWARD)**

Hellas Construction – Matrix Turf \$175,000.00

ALTERNATE PROPOSALS (Non-In-filled) as currently existing.

**A1** Monofilament tufted (non-infill) comparable to current AstroGrass48 at G.A.R. AstroTurf LLC – AstroGrass48 w/5mm shock pad \$176,674.00  
Hellas Construction – Limonta MF8 Arctic \$220,000.00

**A2** Used (second hand) synthetic turf fabric with new underlay pad in-fill or non-in fill AstroTurf LLC – NO BID  
Hellas Construction - Matrix Triad \$155,000.00

2. Repair and Recoat G.A.R. Track Straightway (only)

That award is made to the following company utilizing the KPN (Keystone Joint Cooperative Purchasing Contract) IFB #201203-01. See attached Exhibit "A" FieldTurf USA, Inc. in conjunction with Nagle Athletic Surfaces \$79,616.28

Mrs. Toole asked Leonard Przywara, Business Manager/Board Secretary if there was money in the Budget for this award.

Mr. Przywara responded that there was money in the Budget.

**Dr. Susek moved, seconded by Mr. Galella,** to adopt the report. The vote was as follows:

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

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The Board entered into Executive Session at 6:54 PM.

The Board returned from Executive Session at 7:01 PM.

Board President, John Quinn read the following statement:

Pursuant to the Pennsylvania Sunshine Act the Chair wishes to announce that the Board went into closed or Executive Session at 6:54 PM. The subjects discussed in Executive Session related solely to matters of employee relations, labor negotiations, and /or threatened or actual litigation

**PERSONNEL COMMITTEE REPORT**

**Dr. Susek presented the following report and recommendations for the Board's approval:**

All appointments are made pending receipt of required clearances.

**A. Professional**

1. That the resignation of **Heather Green** be accepted with regret effective, August 25, 2013.
2. That the resignation of **Michelle Woolnough** be accepted with regret, effective August 23, 2013.
3. That a Family Medical leave be granted to **Kimberly Ryzner** beginning August 26, 2013 and ending September 23, 2013.
4. That a Family Medical leave be granted to **Emily Pickett** beginning December 2, 2013 and ending February 3, 2014.
5. That **Robert Mehalick** be appointed Director of Special Education, effective August 26, 2013.
6. That **Thomas Wall** be appointed full time Transportation Coordinator, effective August 2, 2013.
7. That **Brian Leighton** be appointed (Home & School Visitor) as a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
8. That **John Padilla** be appointed (Social Studies) as a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
9. That **Brittany Scarnulis** be appointed (Mathematics) as a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
10. That **Keryn Evanko** be appointed (ESL) as a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
11. That **Tara Murphy** be appointed (ESL) as a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
12. That **Jessica DeAngelo** be appointed (English) as ½ time a temporary professional employee on the 1<sup>st</sup> step of the salary schedule, effective August 26, 2013.
13. That the compensation to be paid to Substitute Teachers be increased from seventy-five (\$75.00) dollars, to one hundred (\$100.00) dollars per day, effective the beginning of the 2013-2014 school year.

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**C. ATHLETICS**

1. The following appointments are made for the sport season and will be continued on a season to season basis unless the post is declared vacant by the Board of School Directors:

Coughlin	Girls Var. Volleyball	Head Coach	<b>Samantha Page</b>
Coughlin	Football	Vol. Coach	<b>James Lavan</b>
G.A.R.	Girls Varsity Volleyball	Head Coach	<b>Hattie Caruso</b>
G.A.R.	Varsity Field Hockey	Asst. Coach	<b>Maryjo Hromchak</b>
Meyers	Var. Football	½ time First Asst.	<b>Brian Hampel</b>
Meyers	Jr. High Soccer	Head Coach	<b>Brynn Nargoski</b>
Meyers	Jr. High Field Hockey	Asst. Coach	<b>Amanda Tredinnick</b>
Meyers	Var. Field Hockey	Asst. Coach	<b>Gina Elmy</b>
Sol./Pl. Jr. High	Jr. High Football	Vol. Coach	<b>Stephen Stahl</b>
Sol./Pl. Jr. High	Jr. High Football	Vol. Coach	<b>Rolin Yohey</b>

**Dr. Susek moved, seconded by Ms. Evans,** to adopt the report. The vote was as follows:

**9 Ayes:** Elmy, Evans, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**4 Nays:** Evans, Katsock, Susek, Walker – A – Professional - #7

**1 Abstain:** Elmy – C – Athletics – Meyers – Var. High Field Hockey – Asst. Coach

**Unfinished Business**

Miss Katsock inquired as to the status of the RFP in regard to the camera system.

Mr. Latinski informed the Board that there may be additional monies provided for security by the State Legislature and asked Miss Katsock if there was any indication of how much money the District would receive.

Miss Katsock responded that she has had some contact with a State Legislator and the amount of money could be substantial.

Miss Katsock asked for a response to her initial question regarding the status of the RFP for the camera system.

Mr. Post, Purchasing Manager, informed Miss Katsock that Gary Salijko, from Apollo was in charge of the design of the RFP.

Miss Katsock asked how long this design was going to take to be completed in light of the fact that it was requested two (2) months ago. Miss Katsock stated that she would like an answer to be provided at the next Board Meeting scheduled for September 9, 2013.

Mrs. Toole noted in regard to the Access System that Coughlin and G.A.R. are both going to have three (3) doors, however, there is a \$3,000.00 difference in cost for the same amount of doors and asked for an explanation of the cost difference.

Mr. Post, Purchasing Director, explained that the cost difference was because some doors needed more equipment than others.

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Ms. Evans asked why so many doors were selected for each building and who made that decision. Ms. Evans noted that it was Board directed that the District would start with one (1) door and now we ended up with three (3) doors in each building.

Dr. Prevuznak stated that he will direct the building Principal to select one (1) door for their respective building.

Mr. Galella inquired as to why we need both a camera and scan card system if they are both going to basically serve the same purpose.

Miss Katsock noted that she is still waiting for a response to her inquiry on the Torbik report in regard to a possible conflict of interest.

Mr. Galella inquired as to the status of having Security Officers in all schools.

Mrs. Toole suggested that a Motion and Budget be made at the regular scheduled Board Meeting of August 12, 2013, for Security Officers/Greeters be placed in all schools.

Mr. Galella suggested that it would be beneficial to have Officer Lavan, Chief Resource Officer for Wilkes-Barre Area School District, address the Board regarding Security Officers/Greeters.

Board Member, Lynn Evans left the Board Meeting at 7:21 PM and was not present for any further Board actions.

**Report of Solicitor**

Attorney Wendolowski requested a motion from the Board to ratify filing of reverse tax appeals upon the recommendation of John Anstett. Attorney Wendolowski noted the following three (3) properties.

1. High Hotels, Ltd., PO Box 1008, Lancaster, Pa
2. 880 Gavatri, LLC, 4365 Farmington Circle, Allentown, PA
3. W-B Hotel Group, LLC 1063 Highway 315 Plains, Pennsylvania

**Mr. Latinski moved, seconded by Miss Evans**, to ratify the filing of reverse tax appeals by Attorney Wendolowski upon recommendation of John Anstett. The vote was as follows:

**8 Ayes:** Elmy, Evans, Galella, Latinski, Susek, Toole, Walker, Quinn

**1 Nay:** Katsock

**New Business**

**Mrs. Toole motioned, seconded by Miss Katsock**, to approve the issuance of a RFP for the provision of Real Estate Brokerage Services to assist the District in the sale of unused buildings and lands.

The vote was as follows:

**8 Ayes:** Elmy, Galella, Katsock, Latinski, Susek, Toole, Walker, Quinn

**Report of Board Secretary**

Leonard Przywara, Board Secretary/Business Manager announced the following Meeting schedule.

**September – 2013**

**Committee Meeting**

Monday, September 9, 2013 – 5:30 PM

**Regular Board Meeting**

Monday September 9, 2013 – 7:00 PM

**Dr. Susek moved** to adjourn the Meeting.

**President Quinn** adjourned the Meeting at 7:01 PM.